

OPPORTUNITY
OPPORTUNITÉ
OPORTUNIDADE



HUMAN RESOURCES

SUBJECT: Communication – Announcement

SUJET: Communication – Communiqué

ASSUNTO: Comunicação – Comunicado

O365 Solution Manager (M/F)

Our IT departement is looking for a O365 Solution Manager in France. Reporting directly to IT Project Manager, your responsibilities will be to :

- Manage, implement, propose, challenge, assist and support users on the existing and new solutions related to Office 365, in addition to the interfaces of these solutions with the other apps (current and new).
- Interact on a daily-basis with the end-users, the project team and the consultants helping with the implementation and the enhancements.
- Challenge technically the consultants, follow-up and perform quality checks on the developments.
- Ensure the O365 administration and will be the single point of contact with Microsoft and help prepare the enhancement roadmap for Voltalia.
- Analyze, challenge, assess and validate the business requirements on the existing & new solutions.

Well organized, you will help to use and put in place tools, implement good practices, and capitalize on the projects' activities for continuous improvement.

QUALIFICATIONS / SKILLS

- Proven technical skills. Command of Office365 apps, mainly Sharepoint, is a strong asset.
- Excellent communication skills (oral and written).
- Fluent French & English. Portuguese is an asset.
- Possible travel, mainly in Europe.

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Announcement Date: 26-12-2018

REFERENCE
RECRUT/SM/FR/CA

COMPANY
Voltalia

BUSINESS LINE
IT

JOB TITLE
O365 Solution Manager

LOCATION
Paris, France

STARTING DATE
January 2019

KEY SKILLS

- “Make it happen” attitude.
- Work easily with different profiles from IT and business, internal and external. Will know how to adapt his/her communication.
- Able to manage and prioritize time and multiple tasks efficiently, especially when operating under pressure or deadlines.
- Willing to receive and accept feedback, as well as providing own constructive feedback to peers

Thank you for sending your application (CV + LM) by mail:

votaliarecruits.fr@votalia.com quoting the reference

HR Group team